



IHB File No. S1/6004/XVIII

8 August 2011

**XVIII<sup>th</sup> INTERNATIONAL HYDROGRAPHIC CONFERENCE**  
**Monaco, 23-27 April 2012**

**INVITATION TO PARTICIPATE AS OBSERVERS**

- References:
- a) 4<sup>th</sup> Extraordinary I.H. Conference Decision (May 2009) No. 17
  - b) General Regulations of the IHO, Article 6
  - c) Rule 5, Rules of Procedure for I.H. Conferences

Dear Sirs,

1. The International Hydrographic Organization will be holding its XVIII<sup>th</sup> International Hydrographic Conference in Monaco from 23 to 27 April 2012 at the Auditorium Rainier III. The Conference will meet in plenary session to review the work achieved during the period 2007-2012, to examine Proposals, as well as the 2013-2017 IHO Work Programme and Budget, and to elect a new Directing Committee for the next five-year period 2012-2017.
2. In accordance with Reference c) above, the Directing Committee is pleased to invite your Government or organization to be represented at the Conference by up to two Observers. Please note that, in accordance with Rule 6 of the Rules of Procedure for International Hydrographic Conferences, Observers are not entitled to vote on any matter discussed at the Conference, but are free to express their opinion which will be recorded in the Conference Proceedings.
3. We attach a copy of IHB Conference Circular Letter No. 1 which provides information on the Conference format and programme as well as important information on hotel accommodation. We also encourage you to consult the IHO web site at [www.iho.int](http://www.iho.int) for information.
4. It is anticipated that there will be approximately 350 delegates and observers representing the IHO Member States, non-Member States, international and national organizations. The proceedings will last five working days and the discussions will be interpreted in the four Conference working languages: English, French, Spanish and Russian.

INTERNATIONAL HYDROGRAPHIC  
ORGANIZATION

ORGANISATION HYDROGRAPHIQUE  
INTERNATIONALE

ORGANIZACION HIDROGRAFICA  
INTERNACIONAL

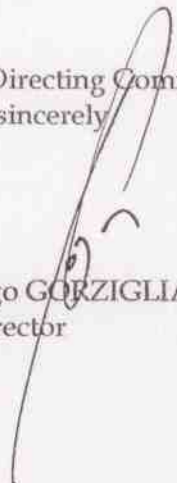
4, quai Antoine Ier - B.P. 445 - 98011 MONACO Cedex - PRINCIPAUTÉ DE MONACO  
Tel : (377) 93 10 81 00 - Fax : (377) 93 10 81 40 - E-Mail : [info@ihb.mc](mailto:info@ihb.mc) - Web : [www.iho.int](http://www.iho.int)

5. We hope that you will respond positively to this invitation. We encourage you to confirm your participation no later than 31 December 2011 using the Conference Registration Form attached for your convenience. There is no registration fee for the Conference.

6. Because hotel space is at a premium, we would urge you to consider making hotel reservations well in advance of the Conference.

We look forward to hearing from you.

On behalf of the Directing Committee  
Yours sincerely



Captain Hugo GORZIGLIA  
Director

Encls : Conference Registration Form  
CCL N° 1



**XVIII<sup>th</sup> INTERNATIONAL  
HYDROGRAPHIC CONFERENCE  
Monaco, 23-27 April 2012**

**OBSERVERS REGISTRATION FORM**

(to be returned to IHB by 31 December 2011  
Email: [info@ihb.mc](mailto:info@ihb.mc) / Fax: +377 93 10 81 40)

**OBSERVER DELEGATION**

COUNTRY / ORGANIZATION being represented:

.....

Title or Rank	SURNAME (FAMILY NAME) (see note 1)	FIRST NAME

(1) In the case of double surnames as in Spanish-speaking countries, please underline the name generally used.



IHB File No. S1/6000/XVIII

CONFERENCE CIRCULAR LETTER No. 1  
11 March 2011

XVIIIth INTERNATIONAL HYDROGRAPHIC CONFERENCE  
Monaco, 23-27 April 2012

Conference Announcement / Conference Format /  
Planned Conference Circular Letters /  
Members States' Delegations / Hotel Accommodation

- References:
- a) 4th Extraordinary I.H. Conference Decision (May 2009) No. 17
  - b) General Regulations of the IHO, Article 5
  - c) CL 82/2010 dated 7 December

Dear Hydrographer,

1. Conference Announcement

In accordance with References a) and c), the XVIIIth International Hydrographic Conference will be held in Monaco from Monday 23 April to Friday 27 April 2012. Please also note that the Finance Committee Meeting will take place on Saturday 21 April and the Heads of Delegations' Meeting on Sunday 22 April.

2. Conference Format and Programme

The Conference will meet in plenary session to examine each of the three Reports corresponding to the established Work Programmes of the IHO and the Proposals submitted for the consideration of the Conference, including the 2013-2017 IHO Work Programme and Budget. The Reports will be prepared by the IHB, based on information compiled by the IHB, and, in particular, on the input from the Chairmen of the IHO Committees - HSSC, IRCC and FC.

All Reports will be collated and translated at the IHB and made available to Member States in English and in French.

Any proposals from Member States or from the IHB should be included in one of the three Programmes. It should be noted that the only Committees, which will meet during the XVIIIth I.H. Conference period, will be the Finance Committee and the Eligibility Committee.

INTERNATIONAL HYDROGRAPHIC  
ORGANIZATION

ORGANISATION HYDROGRAPHIQUE  
INTERNATIONALE

ORGANIZACION HIDROGRAFICA  
INTERNACIONAL

4, quai Antoine 1er, - B.P. 445 - 98011 MONACO Cedex - PRINCIPAUTÉ DE MONACO  
Tel: (377) 93 10 81 00 - Fax: (377) 93 10 81 40 - E-Mail: info@ihb.mc - Web: www.iho.int

The Finance Committee will meet on Saturday 21 April (i.e. two days before the opening of the Conference) in order to have discussions on the budget proposals.

The Provisional Conference Programme is as follows:

PROVISIONAL CONFERENCE PROGRAMME, including collateral meetings (21-27 April 2012)

*Note: all events will take place at the Auditorium except when indicated "at the IHB".*

Day 1	Saturday	21 April	all day	Registration of Delegates
			all day	Finance Committee Meeting
Day 2	Sunday	22 April	all day	Registration of Delegates (contd)
			pm	Heads of Delegation meeting (at the IHB)
<hr/>				
Day 3	Monday	23 April	am	Opening Ceremony Opening of Exhibitions Photo
			pm	Finance Committee Report
Day 4	Tuesday	24 April	am	Work Programme 1: Reports and Proposals
			pm	Work Programme 1: Reports and Proposals
Day 5	Wednesday	25 April	am	Work Programme 2: Reports and Proposals
			pm	Work Programme 2: Reports and Proposals
Day 6	Thursday	26 April	am	Work Programme 3: Reports and Proposals
			pm	Work Programme 3: Reports and Proposals
Day 7	Friday	27 April	am	Election of Directors Hydro Industry Exhibition and Chart Exhibition close
			pm	2013-2017 WP and Budget Closing Ceremony

The Conference will be held at the Auditorium Rainier III. Registration will take place all day on Saturday and Sunday (21-22 April). The meeting of the Heads of Delegation will be held on Sunday 22 April from 18:00 to 20:00 at the International Hydrographic Bureau and the Opening Ceremony will be on Monday morning, 23 April 2012. The Auditorium Rainier III will accommodate the Hydrographic Industry and Chart Exhibitions, which will also open on Monday 23 April and which will run until Friday 27 April (closing at 16:00).

The Conference is the most important decision-making body of the IHO (Article IV of the Convention on the IHO), and it is essential that all IHO Member States are present not only to review the past activities of the Organization and the Bureau, but also to adopt an effective and realistic Work Programme and Budget for the next 5 years.

3. Planned Conference Circular Letters

Annex A is a list of the Conference Circular Letters that we plan to issue including target dates for action. We urge Member States to bear in mind the deadlines given for reply so that the Conference preparations may proceed smoothly.

4. Member States' Delegations

It is very important for the Bureau to know as early as possible the number and names of persons who will attend the XVIIIth International Hydrographic Conference in order to facilitate the preparation of Name Badges, Lists of Participants, etc. You are therefore kindly requested to forward to the IHB **by 31 December**

2011 the list of your delegates, specifying the Head of the Delegation, using the Delegates' Registration Form in Annex B. Also, please indicate which members of your delegation will be accompanied so that suitable social arrangements may be made for accompanying persons.

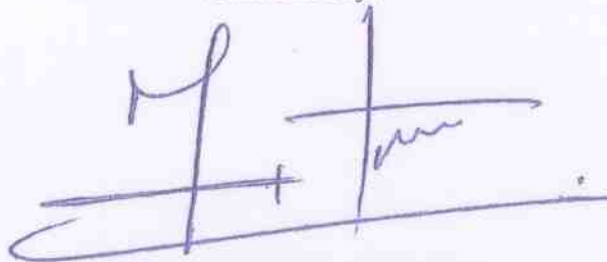
Please note that Passport and Visa requirements are the responsibility of each participant and the necessary formalities should be completed before travelling to Monaco. Any delegates who may require personalized invitations for Visa application purposes should contact the IHB. There are no frontier formalities between France and Monaco.

5. Hotel Accommodation

All participants must reserve their own accommodation in the hotel of their choice. The IHB has managed to negotiate some options on a number of rooms with a few hotels which are listed in Annex C. Information is also available on the IHB website: [www.iho.int](http://www.iho.int) and through the following web site for hotel reservations [http://www.monte-carlo.mc/index-hotels\\_monaco-fr.html](http://www.monte-carlo.mc/index-hotels_monaco-fr.html). Space is at a premium as there are other events taking place in Monaco at the same time as the XVIIIth IHC, and bookings should be made in ample time before the Conference. Member States are strongly recommended to make hotel reservations AS SOON AS POSSIBLE. Any Member States requiring assistance with hotel reservations should not hesitate to contact Ms Mireille Mollet at [info@ihb.mc](mailto:info@ihb.mc). The Hotel Reservation Form at Annex D should be used by participants when booking hotel accommodation (in order to obtain the special negotiated rate), sending it directly to the hotel of their choice, with a copy to the Bureau.

We look forward to seeing you in Monaco for this important event.

On behalf of the Directing Committee,  
Yours sincerely,

A handwritten signature in blue ink, appearing to be 'A. Maratos', written over a horizontal line.

Vice Admiral Alexandros MARATOS  
President

- Annex A - Planned Conference Circular Letters.
- Annex B - Delegates' Registration Form.
- Annex C - Hotel Information
- Annex D - Hotel Reservation Form

## XVIIIth INTERNATIONAL HYDROGRAPHIC CONFERENCE

Monaco 23-27 April 2012

## PLANNED CONFERENCE CIRCULAR LETTERS (to be issued 2011/2012)

DATE	N°	TITLE	STATUS
11/03/11	1	Conference Announcement/ Conference Format / Members States' Delegations/Hotel Accommodation RR 31DEC11	
11/03/11	2	Observers at the XVIIIth I.H. Conference RR20MAY11	
01/04/11	3	Invite Nomination of Candidates for Directorship of the IHB RR 01FEB12	
As replies arrive	3/bis	Statement of Service of Candidates for Directorship of the IHB INFO	
15/04/11	4	Invitation to MSs to submit Proposals to the Conference RR 31JUL11	
29/04/11	5	Ships' Visits and Receptions RR 01NOV11	
06/05/11	6	Invite Candidates for President of the XVIIIth I.H.Conference RR 25AUG11	
20/05/11	7	Invitation to IHO Cartographic Exhibition 22-27 April 2012. RR 01NOV11 intention to participate, RR 01FEB12 input form and RR 15MAR12 to receive display materials.	
03/06/11	8	Responses to CCL 2 - Proposed Observers for MS approval(Voting) RR 01AUG11	
17/06/11	9	Call for Tonnage Figures RR 15OCT11	
19/08/11	10	Proposals submitted by Member States and by the International Hydrographic Bureau. RR 15NOV11	
02/09/11	11	Response to CCL 6 - Election of President of the XVIIIth I.H. Conference (Voting) RR 10NOV11	
16/09/11	12	Response to CCL 8 - Observers. (Result of Voting process) INFO	
02/12/11	13	Response to CCL 11 - Election of President of the XVIIIth I.H.C. and to CCL 7 - IHO Cartographic Exhibition INFO	
20/01/12	14	Distribution of Conference Document: "5-Year WP & Budget of the IHO 2013-2017" plus Finance Report 2007-2011 INFO	
03/02/12	15	Distribution of Conference Documents: Draft Agenda and Programme, RED BOOK and List of Conference Documents INFO	
05/02/12	16	List of Exhibitors at the Hydro Industry Exhibition 22-27 April 2012 INFO	
10/02/12	17	Distribution of Conference Documents: Table of Tonnages, Shares and Votes, 2013 WP and Budget (detailed) and Provisional List of Participants INFO	
17/02/12	18	Distribution of Conference Documents: IHO Conference Report on Work Programmes 1-3: Refined Conference Programme and Provisional Agenda (UPDATED if needed) and provide Catalogues (Hydro Industry and Chart exhibition if so required). INFO	

RR= Reply Requested (by).

**XVII INTERNATIONAL HYDROGRAPHIC CONFERENCE**  
**Monaco, 23-27 April 2012**

**DELEGATES' REGISTRATION FORM**

(to be returned to IHB by 31 December 2011)

**MEMBER STATE DELEGATION**

COUNTRY:

HEAD or MEMBER	RANK or TITLE	SURNAME (FAMILY NAME) (1)	FIRST NAME	ACCOMPANYING PERSON(S)

(1) Underline name generally used in case of double surnames as in Spanish-speaking countries.



XVIIIth INTERNATIONAL HYDROGRAPHIC CONFERENCE  
Monaco, 23-27 April 2012

## HOTEL INFORMATION

HOTELS	N° Rooms (option)	SINGLE Price €	DOUBLE Price €	COMMENTS
<b>HOTEL FORUM ***</b> Place Moneghetti 06240 BEAUSOLEIL Tel: 0033 4 93 78 96 36 Fax: 0033 4 93 78 96 38 E-mail : <a href="mailto:info@forumhotel.net">info@forumhotel.net</a>	10	120	140	Breakfast included (Booking reference : Res : 52434)
<b>Hotel OLYMPIA ***</b> 17 Bis Bd Général Leclerc 06240 BEAUSOLEIL Tel : 0033 4 93 781270 Fax : 0033 4 93 418504 E-mail : <a href="mailto:olympiahotel@hotmail.com">olympiahotel@hotmail.com</a>		70	140	Breakfast included Option: Feb 2012
<b>HOTEL MEDITERRANEE ***</b> 5 rue de la République 06500 MENTON Tel : 0033 4 92 41 81 81 Fax : 0033 4 92 41 81 82 E-mail : <a href="mailto:info@hotel-med-menton.com">info@hotel-med-menton.com</a>	20	115	115	Breakfast included Option : 1 June 2011
<b>Hotel CAPITOLE ***</b> 19 Bd Général Leclerc 06240 BEAUSOLEIL Tel : 0033 4 93 286565 Fax : 0033 4 93 286569 E-mail : <a href="mailto:reception@hotel-capitole.fr">reception@hotel-capitole.fr</a>	10	105	125	<u>Rooms available only from 23 April 2012</u> Breakfast included Prices can change in 2012 Option : 1 Sept 2011
<b>Hotel MIRAMAR ***</b> 1 avenue JF Kennedy 98000 MONACO Tel : 00377 93 308648 Fax : 00377 93 302633 E-mail : <a href="mailto:reservation@miramarmonaco.com">reservation@miramarmonaco.com</a>	11	160/175	160/175	Breakfast included
<b>HOTEL AMBASSADOR ***</b> 10 avenue Prince Pierre 98000 MONACO Tel: 00377 97 97 96 96 Fax: 00377 97 97 96 99 E-mail : <a href="mailto:dulce@ambassadormonaco.com">dulce@ambassadormonaco.com</a>	20	150	180	Breakfast included. Option : 20 March 2012
<b>NOVOTEL Monte-Carlo ***</b> 16 Bd Princesse Charlotte 98000 MONACO Tel : 00377 99 99 8300 Fax : 00377 99 99 8310 E-mail : <a href="mailto:h5275@accor.com">h5275@accor.com</a>	40	205	230	Breakfast included. Option : 31 Dec 2011 (Booking reference: HYDRO 2012)

HOTELS	N° Rooms (option)	SINGLE Price €	DOUBLE Price €	COMMENTS
<b>HOTEL DE FRANCE **</b> 6 rue de la Turbie 98000 MONACO Tel : 00377 93 30 24 64 Fax : 00377 92 16 13 34 E-mail : <a href="mailto:hotel-France@monte-carlo.mc">hotel-France@monte-carlo.mc</a>	15	94	116	Breakfast included. Option : Sept 2011 Prices may change in 2011
<b>HOTEL DIANA **</b> 17 Bd. du Général Leclerc 06240 BEAUSOLEIL Tel: 0033 4 93 78 47 58 Fax : 0033 4 93 41 88 94 E-mail : <a href="mailto:Hotel.diana.beausoleil.monte.carlo@wanadoo.fr">Hotel.diana.beausoleil.monte.carlo@wanadoo.fr</a>	8	65	72/78	Breakfast : 7.5 Euros Option : 1 April 2011
<b>IBIS NICE GARE **</b> 14 avenue Thiers 06000 NICE Tel : 0033 4 93 165408 Fax : 0033 4 93 165409 E-mail : <a href="mailto:H1396-RE@accor.com">H1396-RE@accor.com</a>	40	102	110	Breakfast included Option : 15 June 2011
<b>AZUR HOTEL **</b> 14 Bd. de la République 06240 BEAUSOLEIL Tel : 0033 4 93 780125 Fax : 0033 4 93 783008 E-mail : <a href="mailto:azurhotel@yahoo.fr">azurhotel@yahoo.fr</a>	5	75/85	75/85	Breakfast : 7 Euros
<b>HOLIDAY APARTMENT RENTALS</b>				
<b>ADAGIO - Aparthotel : Palais Joséphine</b> 2A avenue du Général de Gaulle 06240 BEAUSOLEIL Tel : 0033 4 92 41 20 00 Fax : 0033 4 92 41 20 01 Email : <a href="mailto:bsp@adagio-city.com">bsp@adagio-city.com</a> <a href="http://www.adagio-city.com">www.adagio-city.com</a>				
<b>RESIDENCE PIERRE ET VACANCES</b> 33 avenue du Général de Gaulle 06320 CAP D'AIL Tel : 0033 4 93 41 73 00 Fax : 0033 4 93 41 74 77 Email : <a href="mailto:cpc@pierreetvacances.com">cpc@pierreetvacances.com</a> <a href="http://www.pierre-vacances.com">www.pierre-vacances.com</a>				
<b>ADAGIO - Aparthotel : RESIDENCE PIERRE ET VACANCES « Monte Cristo »</b> 2A rue des Martyrs de la Résistance 06240 BEAUSOLEIL Tel : 0033 4 92 10 52 50 Fax : 0033 4 93 37 18 75 Email : <a href="mailto:mcl@adagio-city.com">mcl@adagio-city.com</a> <a href="http://www.adagio-city.com">www.adagio-city.com</a>				

XVIIIth INTERNATIONAL HYDROGRAPHIC CONFERENCE  
Monaco, 23 - 27 April 2012

**HOTEL RESERVATION FORM**  
(To be returned to the Hotel with a copy to the IHB)

Name of the Hotel:	Copy to be sent to : International Hydrographic Bureau 4 Quai Antoine 1 <sup>er</sup> 98000 MONACO Fax : 00 377 93108140      E-mail : <a href="mailto:info@ihb.mc">info@ihb.mc</a>
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Name: \_\_\_\_\_

Government, Organization or Company: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Tel/Fax.: \_\_\_\_\_ Email: \_\_\_\_\_

 Delegate Observer Exhibitor

Date of Arrival: \_\_\_\_\_ Date of Departure: \_\_\_\_\_

 Single Room

Double Room:

 Double Bed Twin beds  
\_\_\_\_\_

Payment by credit card (deposit one night):

Card Number : \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Type of credit card : \_\_\_\_\_

Card holder's name : \_\_\_\_\_

Payment by cheque (deposit one night) :

Amount : \_\_\_\_\_ Cheque no. \_\_\_\_\_ Bank \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_